***20140131_120713Ali Mohd***

Address: Haidary Mohalla Kargil

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Mobile No**:** +919469206252

**Career Objective:**

To realize myself in terms of satisfaction and prosperity that comes out of mutual and fruitful relationship. I am looking for an organization where I can learn and grow constantly.

**Summary of Qualification**

* Almost a year of experience in the Travel field focused on corporate travel services.
* Extensive knowledge in international and domestic destinations, Airport conditions and country visa requirement, airline services.
* Excellent organizational, verbal and written communication skills.

**Career Experience/Job History**

**Oct -2014-Present:  Corporate Travel Coordinator, SPAN Infotec Mohali Punjab**

* Process travel and visa requirements of employees with approved travel orders.
* Assist employees in arranging for consulate and embassy interviews for visa processing
* Conduct research on travel agents and accredit those than can provide the most cost effective travel deals for the company in each destination points.
* Maintain and update database for employees who have travelled under corporate work and ensure their tenure of employment complies with corporate travel conditions.
* Implement deductions on employee salaries for non-use of travel allowances based on their travel liquidation reports.

**Education:**

* PG in Msc.SIM(Service Industry Management) from ITFT College, Chandigarh
* Graduation in Travel and Tourism from  Jamia Millia Islamia(New Delhi)
* Senior Sec. from Higher secondary school Kargil  (J&K Board)
* 10th from Suru Valley Public School Kargil (J&K Board).

**Extracurricular Activities:**

* 22 days training certificate from Nehru Guest House New Delhi
* Badminton certificate at district level.
* Certificate in EHL(exploring humanitarian law)
* Certificate from Ministry of tourism of India

**Computer Knowledge:-**

* MS Word
* MS Excel
* MS PowerPoint
* Internet Browsing

**Strengths:**

* Goal Oriented
* Honest
* Smart worker
* Good learner

**Hobbies:**

* Travelling
* Making Friends
* Playing Cricket.

**Languages Known:**

* English
* Hindi
* Urdu
* Ladakhi

**Personal Details:-**

**Name:** Ali Mohd

**Father's Name:** Faqir Ali

**Mother’s Name:** Zainab Banoo

**Date of Birth:** 01 Jan 1990

**Nationality:** Indian

**Gender:** Male

**Marital Status**: Married

**Permanent Address:** Thasgam Drass Kargil.

Ali Mohd

Date: 20 /08 /2015

Place: Kargil